

Post-Election Pack-up List

Red Ballot Box with Memory Stick Bag attached (Alpha Precinct Only)

- Memory Sticks from ALL DS200s at your Polling Location
Note: Do NOT remove the Memory Stick Bag from the Red Ballot Box!
- ALL voted Ballots from ALL DS200s at your Polling Location

Gray Ballot Boxes (1 per additional DS200)

- All unused Ballots
- All Curbside Ballot Envelopes
- Stub A Envelopes
- Soiled/Defaced/Voided Envelope
- Electronic Pollbook Reports Envelope
- Authority to Vote Slip Envelope(s)
- Clear Provisional Precinct Pouch
 - All used Provisional Envelopes
- One signed Zero Report from each DS200 in the Polling Location
- One signed Voting Results Report from each DS200 in the Polling Location
- All Security Records – Make sure all seal numbers are recorded
- All 17-Year-Old Envelopes (Primary Election Only)

Return Envelope (1 per Location)

- Payroll Cards
- Voter Assistance Table Guide
- Pink Memos (2)
- VLM Cell Phone (After placing the Mandatory Polls Closed Call to the BOE)
- Completed Forms Envelope
 - All completed Voter Registration Forms
 - Observer Sign-In Sheet
 - Polling Location Set-Up Diagram w/changes
 - All other completed forms



DO NOT place the Return Envelope inside any bag!

Blue Location Supply Bag (1 per Location)

- Green Supply Bag
- All other Election Day supplies from the Check-in Tables, Voter Assistance Table, and Polling Location must be returned to the Blue Location Supply Bag.

Electronic Pollbook Cases

- Electronic Pollbooks w/Charging Cords
- Printers w/ Charging Cords
- MiFi Hotspot w/ Charging Cord
- Stylus

Reminder: All voting booths must be returned to the Transport Cart.