



**Inajo Davis Chappell, Chairwoman**  
**Robert S. Frost, Board Member**  
**Jeff Hastings, Board Member**  
**David J. Wondolowski, Board Member**

**Pat McDonald, Director**  
**Anthony W. Perlatti, Deputy Director**

**MEETING AGENDA**

**July 7, 2016**

**9:30 A.M.**

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**THE PLEDGE OF ALLEGIANCE**

**ADMINISTRATIVE**

1. **Acknowledgement of Secretary of State Directive:**
  - Directive 2016-16 Mandatory Training for Precinct Election Officials
2. **Approval of Board Meeting Minutes:**
  - June 8, 2016

**REGISTRATION DEPARTMENT**

3. **Determination of the validity of provisional ballots and authorization to count provisional ballots from the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**

**BALLOT SERVICES DIVISION**

4. **Certification of Official Results of the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**
  - **Authorization to remake optical scan ballots from the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**
  - **Authorization to approve absentee ballots from the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**
  - **Authorization to approve provisional ballots from the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**
  - **Acknowledgement of the pre- and post-election test results of the vote tabulation system from the June 21, 2016 East Cleveland Ward 3 Special Recall Election.**

**CANDIDATE AND PETITION SERVICES**

5. **Acknowledgement of issue withdrawal from the November 8, 2016 General Election.**

6. Acknowledgement of appointments to elected office, resignations from elected office, and intent to retire from elected office.

**ELECTION OFFICIALS DEPARTMENT**

7. Authorization to process payroll in the amount not-to-exceed \$1,170.50 for Precinct Election Officials and Polling Location Coordinators for the August 2, 2016 Special Election.

**ELECTION SUPPORT DIVISION**

8. Allocation of 5 Voting Stations, 2 DS200 Location Based Optical Scanner Units, and 1 ADA AutoMark Voting Units for the August 2, 2016 Special Election.

**BUSINESS ADMINISTRATION DEPARTMENT**

9. Approval of vouchers.
10. Approval of personnel agenda.
11. Approval of the revised agency Leave Donation Policy, approval of the Voter Information Guide for the August 2, 2016 Special Election and approval for the November 8, 2016 Presidential Election Voter Information Guide.

**NEW BUSINESS**

Approval of the revised Public Comment Form

Election Administration Plan (EAP) Update

E-poll Book Update

Polling Location Closing Procedures Update

August 2, 2016 Special Election Update

The Freedom Award for Innovation

**PUBLIC TESTIMONY**

**EXECUTIVE SESSION**

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and updates on pending/potential litigation if necessary.

## 2016 Schedule

### July 2016

Thursday	July 7	9:30 AM	Provisional Verification for and Certification of the June 21, 2016 East Cleveland Ward 3 Special Recall Election
Wednesday	July 27	9:30 AM	Meeting for the August 2, 2016 Special Election

### August 2016

Tuesday	August 2		Special Election
Thursday	August 18	9:30 AM	Provisional Verification for the August 2, 2016 Special Election Certification of Candidates, Issues, and Local Options for the November 8, 2016 General Election
Monday	August 22	9:30 AM	Certification of the August 2, 2016 Special Election

### September 2016

Wednesday	September 14	9:30 AM	Certification of Write-in Candidates, Issues, and Charter Amendments for the November 8, 2016 General Election
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### October 2016

Wednesday	October 26	9:30 AM	Meeting for the November 8, 2016 General Election
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### November 2016

Tuesday	November 8		General Election
Monday	November 21	9:30 AM	Provisional Verification for the November 8, 2016 General Election
Tuesday	November 29	2:00 PM	Certification of the November 8, 2016 General Election

### December 2016

Wednesday	December 21	9:30 AM	Regular Meeting
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### January 2017

Wednesday	January 11	9:30 AM	Regular Meeting
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**February 2017**

Wednesday	February 8	9:30 AM	Certification of Candidates and Issues for the May 2, 2017 Primary Election
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**March 2017**

Monday	March 6	9:30 AM	Certification of Write-in Candidates, Issues, and Charter Amendments for the May 2, 2017 Primary Election Reorganization
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**April 2017**

Wednesday	April 19	9:30 AM	Meeting for the May 2, 2017 Primary Election
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**May 2017**

Tuesday	May 2		Primary Election
Monday	May 15	9:30 AM	Provisional Verification for the May 2, 2017 Primary Election
Tuesday	May 23	2:00 PM	Certification of the May 2, 2017 Primary Election