



**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

**Board Meeting
6-8-2016**

Attending:

Inajo Davis Chappell, Chairwoman
Robert S. Frost, Member
Jeff Hastings, Member
David J. Wondolowski, Member
Pat McDonald, Director
Anthony W. Perlatti, Deputy Director

Matthew W. Clever, Clerk to the Board
Linda D. Walker, Clerk to the Board
Mary Bolas-Dietz, Court Reporter

The Board voted unanimously to enter into public session at 9:47 a.m. via roll call vote:

Board Member Frost: Yes
Board Member Wondolowski: Yes
Chairwoman Chappell: Yes
Board Member Hastings: Yes

Agenda Item 1: Acknowledgement of Secretary of State Directives:

The Board voted unanimously to acknowledge the following Secretary of State Directives:

- Directive 2016-14: Unofficial and Official Canvass of the June 7, 2016 Special Congressional General Election
- Directive 2016-15: Voting System Battery & Server Maintenance

Agenda Item 2: Approval of Board Meeting minutes:

The Board voted unanimously to approve the May 11, 2016 Board Meeting minutes.

Agenda Item 3: Acknowledgement of appointments to elected office, resignations from elected office, and intent to retire from elected office:

The Board voted unanimously to acknowledge the following appointments to elected office:

1. Michael N. Ungar, Cleveland Heights City Council, Member
2. John Monroe, Euclid City Council, President of Council
3. Evan Hirsch, Orange Village Council, Member

Agenda Item 4: Authorization to process payroll in the amount not-to-exceed \$4,958.30 for Precinct Election Officials and Polling Location Coordinators for the June 21, 2016 East Cleveland Ward 3 Special Recall Election:

Board Member Hastings asked if East Cleveland has to pay for this election, and if so, how they would be paying for it.

Director McDonald stated that the city does have to pay approximately \$10,000.00 for this election, and that it would be withheld from their property tax assessment. He stated that this was the cost for this same election in December of 2015.

The Board voted unanimously to authorize the processing of payroll in the amount not-to-exceed \$4,958.30 for Precinct Election Officials and Polling Location Coordinators for the June 21, 2016 East Cleveland Ward 3 Special Recall Election.

Agenda Item 5: Allocation of 23 Voting Stations, 6 DS200 Location Based Optical Scanner Units, and 3 ADA AutoMark Voting Units for the June 21, 2016 East Cleveland Ward 3 Special Recall Election:

The Board voted unanimously to allocate 23 Voting Stations, 6 DS200 Location Based Optical Scanner Units, and 3 ADA AutoMark Voting Units for the June 21, 2016 East Cleveland Ward 3 Special Recall Election.

Agenda Item 6: Authorization to process payment in the amount not-to-exceed \$40.00 for one (1) private voting location being used for the June 21, 2016 East Cleveland Ward 3 Special Recall Election:

The Board voted unanimously to authorize the processing of payment in the amount not-to-exceed \$40.00 for one (1) private voting location being used for the June 21, 2016 East Cleveland Ward 3 Special Recall Election.

Agenda Item 7: Approval of Vouchers:

Board Member Wondolowski stated that he found it odd that almost \$1,000.00 per school is being paid to the Cleveland Metropolitan School District for custodial services.

Sean Webster, Business Administration Manager, stated that private voting locations receive a \$300.00 stipend, and that per the Ohio Revised Code, public locations are reimbursed for overtime custodial charges. He stated that the rate paid is based on how much school districts pay their custodians, and that Cleveland typically charges about \$43,000.00 for a citywide election because they are the largest district and so many of their facilities are utilized.

Board member Wondolowski stated that he found it odd because it appeared that Bedford City School District only charged \$238.00 for one (1) location.

Mr. Webster acknowledged that there is a pretty big variation in the rates charged by different districts.

The Board voted unanimously to approve the vouchers as submitted by the Business Administration Department.

Agenda Item 8: Approval of personnel agenda:

Director McDonald stated that this is a normal personnel agenda with several leave donation program requests.

Chairwoman Chappell stated that there were two (2) individuals departing the agency. She stated that Matthew Clever, Administrative Assistant and Clerk to the Board, had been a great Clerk and a great help to the Board Members. She stated that she was sorry to see him go, but understood that he was headed to greener pastures. She wished him luck and thanked him for his efforts.

Director McDonald stated that Dennis Anderson, Manager of the Community Outreach Department, had asked if he could address the Board.

Chairwoman Chappell stated that Mr. Anderson was beloved in the community and by the Board, and that he would be greatly missed by everyone who is used to seeing his face at outreach events. She stated that Mr. Anderson had been with the Board of Elections for a long time, that it is bittersweet to see him go, but that the Board wishes him nothing but the best. She stated that she hoped that he would enjoy retirement, and asked him to comment if he wished.

Mr. Anderson stated that he had recently reached his 15 year milestone, and that he was sad to say this was his last Board Meeting. He stated that the Board of Elections had done so much for him, and that if he didn't absolutely love his job leaving wouldn't be so hard. He stated that he absolutely, positively, loved his job, and that he was glad that he was able to serve the Board and the community in Cuyahoga County. He offered his thanks to the Board.

Director McDonald stated that Mr. Clever's and Mr. Anderson's positions would be posted later in the week or early in the next.

The Board voted unanimously to approve the personnel agenda as submitted by the Business Administration Department.

New Business:

Director McDonald stated that everything was on schedule for the June 21, 2016 East Cleveland Ward 3 Special Recall Election. He stated that he expects everything to run smoothly in the five (5) precincts and three (3) polling locations involved. He stated that he was made aware several weeks ago that petitions were requested from the East Cleveland Clerk of Council to recall the Mayor and an At-Large Member of Council. He stated that the deadline to submit these petitions was Friday, June 3, 2016, and that the deadline passed without them being submitted.

Chairwoman Chappell asked Director McDonald if he anticipated any different form of certification for these recall petitions.

Director McDonald stated that the certification form had been changed to include an additional line that a judge addressed with a previous annexation petition. He stated that he does not believe that this line is necessary, but that there is no issue with this recall election.

Director McDonald informed the Board that within the next two (2) weeks he will be submitting two (2) new policy recommendations, one (1) regarding the public comment policy at Board Meetings, and the other regarding the leave donation program. He stated that he will be recommending these proposals for discussion and adoption at the July 7, 2016 Board Meeting.

Public Comment:

Patricia Carter: Questions regarding "Golden Week" for the November 8, 2016 General Election.

Adele Eisner: Comments regarding cyber hygiene, public information, and electronic pollbook procurement.

The Board voted unanimously to recess for the June 21, 2016 East Cleveland Ward 3 Special Recall Election at 10:00 a.m.



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BOARD OF ELECTIONS

Acknowledgement of the pre and post election test results of the vote tabulation system from the June 21, 2016 East Cleveland Ward 3 Special Recall Election attached hereto.

Inajo Davis Chappell, Chairwoman

Inajo D. Chappell

Robert S. Frost, Member

Robert S. Frost

Jeff Hastings, Member

Jeff Hastings

David J. Wondolowski, Member

David J. Wondolowski

Acknowledged at the July 7, 2016 Board Meeting.