



**Board Meeting  
8-18-2017**

**Attending:**

Inajo Davis Chappell, Chairwoman  
David J. Wondolowski, Member  
Jeff Hastings, Member  
Robert S. Frost, Member  
Pat McDonald, Director  
Anthony W. Perlatti, Deputy Director  
Brendan Doyle, Assistant Prosecutor, Cuyahoga County

Linda D. Walker, Clerk to the Board  
Anthony Alto, Clerk to the Board

The Board voted unanimously to begin the meeting via roll call vote at 2:08 p.m.

Chairwoman Chappell: Present  
Board Member Wondolowski: Present  
Board Member Frost: Present

**Agenda Item 1: Approval of minutes from the July 12, 2017 and July 18, 2017 board meetings**

The Board voted unanimously to approve the meeting minutes from the July 12, 2017 and July 18, 2017 board meetings.

**Agenda Item 2: Acknowledgement of Secretary of State directive and advisory**

The Board voted unanimously to acknowledge the following directives

- Directive 2017-10: Updated Election Official Manual and Related Directives
- Advisory 2017-07: Updated Election Official Manual

**Agenda Item 4: Authorization to pay 150 Voting Location Managers, 150 Voting Location Deputies, 1,288 Precinct Election Officials, 130 PEO Standbys, and 20 VLM Standbys a total amount not-to-exceed \$290,729.80 for the September 12, 2017 Primary Election**

The Board voted unanimously to authorize payment for 150 Voting Location Managers, 150 Voting Location Deputies, 1,288 Precinct Election Officials, 130 PEO Standbys, and 20 VLM Standbys a total amount not-to-exceed \$290,729.80 for the September 12, 2017 Primary Election.

**Agenda Item 5: Authorization to process payment in the amount not-to-exceed \$20,545.00 for 79 private voting locations and two Zone Stations being used for the September 12, 2017 Primary Election**

The Board voted unanimously to authorize payment in the amount not-to-exceed \$20,545.00 for 79

private voting locations and two Zone Stations being used for the September 12, 2017 Primary Election.

**Agenda Item 6: Authorization to allocate 1,906 voting booths, 422 DS200 precinct scanners, and 150 ADA AutoMark voting units for the September 12, 2017 Primary Election**

The Board voted unanimously to authorize allocation of 1,906 voting booths, 422 DS200 precinct scanners, and 150 ADA AutoMark voting units for the September 12, 2017 Primary Election.

---

The Board recognized Board Member Hastings at 2:11 p.m.

---

**Agenda Item 3: Voter challenge against Eva Cintron, Stanley Jordan, Ricardo Barnes, Wilson Caraballo, Mayra Cintron Caraballo, Marlon Emilio Ramos Sanchez, and Melissa Cruz**

*The transcript of proceedings from the protest hearings are incorporated by reference into the minutes and are available for review upon request.*

**Agenda Item 7: Certification of Bay Village Ward 2 Candidates for the November 7, 2017 General Election in lieu of the September 12, 2017 General Election**

The Board voted unanimously to certify Bay Village Ward 2 Candidates, Dave Barker and Lydia DeGeorge, for the November 7, 2017 General Election in lieu of the September 12, 2017 General Election.

**Agenda Item 8: Certification of issues to the November 7, 2017 General Election**

The Board voted unanimously to certify the issues to the November 7, 2017 General Election as presented.

**Agenda Item 9: Certification of candidates to the November 7, 2017 General Election**

*The transcript of proceedings from the hearings are incorporated by reference into the minutes and are available for review upon request.*

The Board voted unanimously to certify the candidates to the November 7, 2017 General Election as presented.

**Agenda Item 10: Acknowledgement of candidate withdrawals**

The Board voted unanimously to acknowledge the candidate withdrawals as presented with the addition of Ray Douglas Wilson, candidate for Cleveland Heights Council.

**Agenda Item 11: Acknowledgement of intent to retire, appointments, and resignations**

The Board voted unanimously to acknowledge the intent to retire, appointments, and resignations

as presented.

**Agenda Item 12: Approval of vouchers**

Business Administration Manager Sean Webster stated that line item 12 is the first renewal in the maintenance contract. Chairwoman Chappell asked Webster to check to see if there is language in the contract that provides a notice of increase in charges before the invoice is sent. Webster agreed.

The Board voted unanimously to approve the vouchers as presented.

**Agenda Item 13: Purchase award recommendation for the printing and mailing of the voter information guide for the November 7, 2017 General Election in the amount of \$42,022.80 to Weekly's Mailing Service**

Webster stated that they received seven (7) bids for this award. The top two bids were very close. Weekly's Mailing Service came in the lowest and received several jobs in the past.

The Board voted unanimously to approve the purchase award recommendation for the printing and mailing of the voter information guide for the November 7, 2017 General Election in the amount of \$42,022.80 to Weekly's Mailing Service.

**Agenda Item 14: Approval of recommended budget for 2018 in the amount of \$15,013,266 and for 2019 in the amount of \$12,781,990**

Webster stated that the Board of Elections will conduct two (2) countywide elections in 2018 and three (3) elections, two local and one countywide, in 2019. Additional special elections for various purposes may also be needed. Full-time staff payroll and benefits represent approximately half the budget in both 2018 and 2019. An additional quarter of the budget consists of funding for poll workers, ballot printing, and temporary staff. Other significant budget categories include county building service charge backs for the Board of Elections building, postage and mailing services, county lease and utility charge back for the Halle Warehouse, paper and printed materials, voting equipment maintenance, and election-related rentals and other services.

The \$15 million total operating budget for 2018 represents a 14.4% increase compared to the \$13.1 million projection for 2017. However, the \$12.8 million for 2019 represents a 14.9% decrease compared to the budget for 2018. The large fluctuations in the operating are largely due to the varying size of the elections conducted within a given year.

Chairwoman Chappell stated that each board member met with executive staff to review the budget in detail.

Board Member Wondolowski asked how many full time staff are on the payroll this budget cycle compared to last budget cycle. Webster responded that this cycle there are 91 full time staff. In the past budget there was 93. About one (1) position per year is eliminated.

Board Member Hastings asked about the increase in price for the Halle Warehouse. Webster responded that the county entered into a new lease for the Warehouse. Due to the new lease the charges increased. Webster also stated that he has documentation to show the difference in cost with and without the expenses from the Halle Warehouse.

The Board voted unanimously to approve the recommended budget for 2018 in the amount of \$15,013,266 and for 2019 in the amount of \$12,781,990.

Public Testimony:

Rico Dancy:

Mr. Dancy stated that he is the founder of the National Black Deaf Advocate. If he wasn't disabled he would have been certified. He intends to file discrimination paperwork in Washington D.C. He asked if someone could explain how he was on the ballot and then not on the ballot. He said he reached out to a civil rights attorney. He asked what deals were made with dirty politicians.

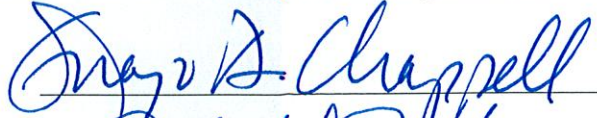
For the Good of the Order:

Board Member Wondolowski, referring to the incident with Laverne Jones Gore, stated that other boards do take possession of petitions and time stamp them. Brent Lawler stated that that used to be Board policy, however, the previous Board instructed them to stop doing so. Board Member Wondolowski asked whether we should take custody of late petitions and for a Secretary of State opinion.

The Board voted unanimously to adjourn at 3:28 p.m.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on August 18, 2017.

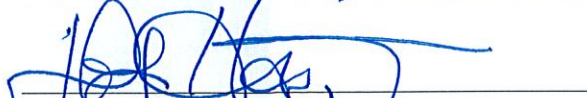
Inajo Davis Chappell, Chairwoman

Handwritten signature of Inajo Davis Chappell in blue ink, written over a horizontal line.

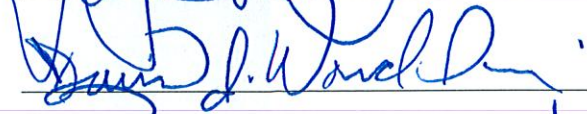
Robert S. Frost, Member

Handwritten signature of Robert S. Frost in blue ink, written over a horizontal line.

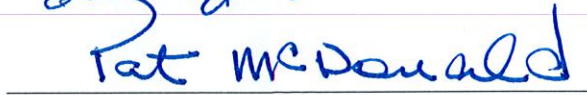
Jeff Hastings, Member

Handwritten signature of Jeff Hastings in blue ink, written over a horizontal line.

David J. Wondolowski, Member

Handwritten signature of David J. Wondolowski in blue ink, written over a horizontal line.

Pat McDonald, Director

Handwritten signature of Pat McDonald in blue ink, written over a horizontal line.