



**Board Meeting
12-19-2017**

Attending:*

Inajo Davis Chappell, Chairwoman
David J. Wondolowski, Member
Robert S. Frost, Member
Pat McDonald, Director
Anthony W. Perlatti, Deputy Director
Brendan Doyle, Assistant Prosecutor, Cuyahoga County

Linda D. Walker, Clerk to the Board
Anthony Alto, Clerk to the Board

The Board Meeting began via roll call at 2:05 p.m.

Chairwoman Chappell: Present
Board Member Wondolowski: Present
Board Member Frost: Present

The Board voted unanimously to excuse the absence of Board Member Hastings.

Agenda Item 1: Approval of Minutes from the November 20, 2017 Board Meeting

The Board voted unanimously to approve the minutes from the November 20, 2017 board meeting.

Agenda Item 2: Determination of the validity of provisional ballots and authorization to count provisional ballots from the December 5, 2017 Mayoral Run-Off Election

Registration Assistant Manager Tony Kaloger stated that a total of 61 provisional ballots were cast. None were voted in-house. All 61 ballots were found to meet the requirements for opening.

The Board voted unanimously to approve and authorize the counting of the December 5, 2017 Mayoral Run-Off Election.

Board Member Frost asked Registration Assistant Manager Tony Kaloger how some voters could not be found using the electronic poll books. Kaloger responded that the poll worker likely did not use the correct search criteria.

Agenda Item 5: Certification of the Recounts from the November 7, 2017 General Election

Ballot Manager Brian Cleary stated that there were a total of seven (7) recounts. Of those, six (6) were automatic and one (1) was requested. All seven (7) hand counts and rescans matched the official canvass for each contest.

* Assistance for the hearing impaired was provided by a certified American Sign Language Interpreter at this meeting

The Board voted unanimously to certify the recounts for the following contests:

- Cleveland Council Ward 1
- Cleveland Council Ward 7
- Issue 58 – Brooklyn CSD Tax Levy
- Lakewood Council at Large
- Cuyahoga Heights Village Council
- East Cleveland Board of Education
- Brook Park Council Ward 1

Agenda Item 6: Acknowledgement of appointments, resignations and withdrawals

The Board voted unanimously to acknowledge the appointments, resignations, and withdrawals as reflected in the agenda.

Agenda Item 7: Approval of a two percent (2.0%) cost-of-living salary increase effective December 24, 2017 (the first pay period of 2018) for all full-time employees as included in the approved 2018-2019 biennial budget

The Board voted unanimously to approve a two percent (2.0%) cost-of-living salary increase effective December 24, 2017 for all full-time employees as included in the approved 2018-2019 biennial budget.

Agenda Item 8: Approval of Vouchers

Business Administrator Sean Webster stated that line item 10 is the sole source purchase which was approved at the last meeting. Line item 26 is the backup server. In the event that any server here at the Board fails, this server will activate allowing time to fix the broken server. Line item 30 is the purchase of tablets for the Ballot department to assist in proofing and election night activities.

Board Member Wondolowski asked why the description for line item 17 lists charges for three (3) voting locations when there was only one (1) voting location in use.

After discussing with Election Support Manager Victor Rush, Webster stated the invoice received incorrectly charged the Board for three (3) voting locations. He asked the Board to exclude this voucher and will include the correct one at the next meeting.

The Board voted unanimously to approve the vouchers as listed except line item 17.

Agenda Item 9: Approval of Personnel Agenda

The Board voted unanimously to approve the personnel agenda as reflected in the agenda.

New Business

Employee Recognition Ceremony

Chairwoman Chappell praised Director McDonald, Deputy Director Perlatti and staff for having a great recognition ceremony.

Public Testimony

Rico Dancy

Rico Dancy asked when candidates can pull petitions for Anthony Harriston’s seat. He also asked for the results from the elections in Cleveland wards one (1) and seven (7). Chairwoman Chappell stated that staff will email him those answers in a timely fashion.

Business Administrator Sean Webster stated that after further review, voucher line item 17 is correct. The invoice includes two schools in Olmsted Township as well. This has been an ongoing practice.

The Board voted unanimously to include line item 17 of the vouchers into the motion to approve the vouchers.

There was a break in the meeting from 2:27 p.m. until 2:48 p.m. to allow staff to prepare the certification report.

Agenda Item 3: Certification of the Official Results of the December 5, 2017 Mayoral Run-Off Election

Ballot Manager Brian Cleary stated that there were no remakes for this election. There were no over votes and no automatic recounts. The deadline for requested recounts is Thursday December 28th at 4:00 p.m. The post-election audit will be conducted on January 17th 2018 at 10:00 a.m.

The Board voted unanimously to:

- Approve absentee ballots from the December 5, 2017 Mayoral Run-Off Election
- Approve provisional ballots from the December 5, 2017 Mayoral Run-Off Election
- Acknowledge the pre- & post-test results of the vote tabulation system from the December 5, 2017 Mayoral Run-Off Election
- Certify the official results of the December 5, 2017 Mayoral Run-Off Election

Agenda Item 4: Acknowledgement of the date, time, and place of the post-election audit for the December 5, 2017 Mayoral Run-Off Election

The Board voted unanimously to acknowledge the January 17th, 2018 10:00 a.m. post-election audit for the December 5, 2017 Mayoral Run-Off Election.

The Board voted unanimously to adjourn at 2:52 p.m.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on December 19, 2017.

Inajo Davis Chappell, Chairwoman

Robert S. Frost, Member

Jeff Hastings, Member

David J. Wondolowski, Member

Pat McDonald, Director
