



**Board Meeting
10-17-2018**

Attending:

Inajo Davis Chappell, Chairwoman
David J. Wondolowski, Member
Robert S. Frost, Member
Jeff Hastings, Member
Pat McDonald, Director
Anthony Perlatti, Deputy Director
Brendan Doyle, Assistant Prosecutor, Cuyahoga County

Anthony Alto, Clerk to the Board
Linda D. Walker, Clerk to the Board

The Board Meeting began via roll call at 9:40 a.m.

Chairwoman Chappell: Present
Board Member Wondolowski: Present
Board Member Frost: Present
Board Member Hastings: Present

Agenda Item 1: Approval of minutes from the September 17, 2018 Board Meeting

The Board voted unanimously to approve the minutes from the September 17, 2018 Board Meeting.

Agenda Item 2: Acknowledgement of the following Secretary of State Directives

The Board voted unanimously to acknowledge the following Secretary of State Directives:

- Directive 2018-29: Ballot Quantities and Important Reminders for the November 6, 2018 General Election
- Directive 2018-30: Reminder of Important Security Precautions and Practices
- Directive 2018-31: Reporting of Security Events

Agenda Item 3 Approval of the ballot order for the November 6, 2018 General Election

The Board voted unanimously to approve the ballot order for the November 6, 2018 General Election.

Agenda Item 4: Authorization to process payment in the amount not-to-exceed \$45,345.00 for 159 private voting locations and two Zone stations being used for the November 6, 2018 General Election

The Board voted unanimously to authorize payment in the amount not-to-exceed \$45,345.00 for 159 private voting locations and two Zone stations being used for the November 6, 2018 General Election.

Agenda Item 5: Authorization to allocate a total of 5,273 voting booths, 1,022 DS200 precinct scanners, and 345 ADA AutoMark voting units

The Board voted unanimously to allocate a total of 5,273 voting booths, 1,022 DS200 precinct scanners, and 345 ADA AutoMark voting units.

Agenda Item 6: Acknowledgement of resignations from and appointments to elected office

The Board voted unanimously to acknowledge the resignations from and appointments to elected office as listed.

Agenda Item 7: Authorization to pay 345 Voting Location Managers, 354 Voting Location Deputies, 3,555 Precinct Election Officials, and 200 Standbys for a total not-to-exceed \$765,278.90

The Board voted unanimously to authorize payment for 345 Voting Location Managers, 354 Voting Location Deputies, 3,555 Precinct Election Officials, and 200 Standbys for a total not-to-exceed \$765,278.90.

Agenda Item 8: Approval of Vouchers

The Board voted unanimously to approve the vouchers as listed.

Agenda Item 9: Approval of a sole source contract to Enterprise Holdings, Inc., in the amount of \$107,705.06 for the rental of cargo vans and mini vans for the period of 10/17/2018 through 12/31/2020

Business Administrator Sean Webster stated that he is recommending a long-term sole source contract because Enterprise has been the only bidder since 2012 and a long term contract would provide a price reduction. With the sole source contract the Board of Elections will save about \$10,000 as well as administrative time.

The Board voted unanimously to approve of a sole source contract to Enterprise Holdings, Inc., in the amount of \$107,705.06 for the rental of cargo vans and mini vans for the period of 10/17/2018 through 12/31/2020.

New Business:

Election Update and Miscellaneous Matters

Director McDonald stated that the election is 28 days away. The quality assurance test ends today. There are 345 polling locations with 975 precincts. Only one Polling Location will not have a Monday Night Organizational Meeting. All equipment has been taken to Berman's warehouse for storage and will start being shipped out on October 27th. A total 1,013 electronic poll books will be deployed. Recruitment of poll workers is on track to hit the target number. On average there is a 15% fall off rate with election

officials. There are now over 900,000 registered voters in the county. Turnout is projected to be close to 50%. Early voting turnout has increased 10%. We are still working with Trusted Sec to finalize our report. We are in receipt of a letter from Advancing Democracy sent to the Secretary of State which argues that the Secretary of State's procedures for voting those who are in jail is unconstitutional. The Board acts in accordance with all Secretary of State directives. Electronic poll books are tested to ensure the device can connect to the Board via Wifi. Antennae or other signal boosting devices are sent to sites with poor connection quality. Even if a device is not connected to the internet it can still be used to process voters. The internet connection simply allows the device to communicate with the board to determine the number of processed voters and ballot quantity. Where there is limited connectivity a poll worker can call and relay the same information.

The Board entered into Executive Session in order to consider the appointment and compensation of a public employee at 10:12 am.

The Board entered into public session at 10:35 am.

Agenda Item 10: Approval of personnel agenda

The Board voted unanimously to approve the personnel agenda as listed.

The Board voted unanimously to recess at 10:36 am.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on October 17, 2018.

Inajo Davis Chappell, Chairwoman

Robert S. Frost, Member

Jeff Hastings, Member

David J. Wondolowski, Member

Pat McDonald, Director
